

**Draft Scrutiny Board (Adult Social Care)  
Work Programme 2010/11**

Item	Description	Notes	Type of item
<b>Meeting date – 23<sup>rd</sup> June 2010</b>			
<b>Legislation and Constitutional Changes</b>	To receive and consider a report of the Head of Scrutiny and Member Development on proposed changes to the Council's Constitution in relation to Scrutiny.		B
<b>Co-opted Members</b>	To receive and consider a report of the Head of Scrutiny and Member Development on Co-opted Members.		B
<b>2010/11 Work Programme</b>	Input to the Boards Work Programme 2010/11 - Sources of Work and Establishing the Boards Priorities and Determining the Work Programme 2010/11.		B
<b>Inquiry into Personal Budgets and Self Directed Support – Response from Director and Executive Board</b>	To receive and update on the formal response to the inquiry by the Director(s) identified in the recommendations and the views of the Executive Board	This report submitted to Executive Board in May 2010	PM

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**Draft Scrutiny Board (Adult Social Care)  
Work Programme 2010/11**

Item	Description	Notes	Type of item
<b>Meeting date – 19<sup>th</sup> July 2010</b>			
<b>Performance Management</b>	<ul style="list-style-type: none"> <li>• Quarter 4 information for 2009/10 (Jan-March)</li> <li>• Adaptations Performance Information</li> </ul>	All Scrutiny Boards receive performance information on a quarterly basis	PM
<b>Draft Mental Health Inquiry</b>	Supporting Working Age Adults with severe and Enduring Mental Health Problems - The draft report is brought before the board for consideration and where the content is agreed, its approval.		PM/D
<b>Commissioning in Adult Social Care</b>	To consider an update report on commissioning within Adult Social Services. Including the Independent Review of Leeds Neighbourhood Networks. (NNS report to be in circulation 13 <sup>th</sup> July 2010)	6-monthly report. – Previous March 10 Lead Officer – Dennis Holmes/ Tim O'Shea	PM
<b>LINK Annual Report</b>			
<b>Co-opted Members</b>	To receive and consider a further report of the Head of Scrutiny and Member Development on Co-opted Members.		

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Item	Description	Notes	Type of item
<b>Safeguarding Board – Annual Report</b>	The board is requested to consider the Annual report and make recommendation as necessary.	The report is scheduled to be presented at the xxx Executive Board.	PM
<b>Meeting date – 22<sup>nd</sup> September 2010</b>			
<b>Inquiry into Adaptations – Performance Updates and Recommendation Tracking</b>	To receive a performance update and consider progress made from recommendations made by ASC Board June 2009		PM MSR
<b>Performance Management</b>	<ul style="list-style-type: none"> <li>• Quarter 1 information for 2010/11 (April -June)</li> <li>• Recommendation 2+5+7 – SDS inquiry Report</li> <li>• Adaptations Performance Information</li> </ul>	All Scrutiny Boards receive performance information on a quarterly basis	PM
<b>Homecare Provision and Domiciliary Care Strategy</b>	<p>Performance Report on homecare provision across the city, including independent sector providers.</p> <p>Domiciliary Care Strategy due to be presented to Executive Board Nov 2010</p>	Last update November 2009	PM

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Item	Description	Notes	Type of item
<b>Inquiry into Transitional Arrangements and Independence Wellbeing and Choice Statement – Response from Director and Executive Board</b>	To receive and update on the formal response to the inquiry by the Director(s) identified in the recommendations and the views of the Executive Board	Scheduled for Exec Board July 2010	PM
<b>Inquiry into Transitional Arrangements Recommendation Tracking</b>	To receive a performance update and consider progress made from recommendations made by ASC Board 11 May 2010	Scheduled for Exec Board July 2010	PM MSR
<b>Leeds Vision</b>	To receive a formal consultation report. This will provide details of proposed Vision aims.	Lead Officer – Jane Stageman	DP
<b>Care Quality Commission – self assessment report</b>	To receive an update on the self assessment report due to be submitted to the Care Quality Commission which will determine the annual rating for the service.	Lead Officer – Sandie Keene	PM
<b>2010/11 Inquires Terms of Reference</b>	To receive and agree drafted terms of reference for the 2010/11 Scrutiny Board Inquires	Provisionally: Domicilliary Care and Reablement Residential Care for Older People	

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Item	Description	Notes	Type of item
<b>Meeting date – 6<sup>th</sup> October 2010</b>			
<b>Inquiry - Residential Care for Older People (part 1)</b>	Single Item Agenda	Site Visits to be conducted by Board prior to this meeting.	DP
<b>Meeting date – 10<sup>th</sup> November 2010</b>			
<b>Inquiry – Residential Care For Older People (part 2)</b>		Continuation of inquiry from October	DP

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<b>Inquiry into Supporting Working Age Adults With Severe and Enduring Mental Health Problems – Response from Director and Executive Board</b>	To receive and update on the formal response to the inquiry by the Director(s) identified in the recommendations and the views of the Executive Board	Exec Board October 2010	MSR
<b>Update – Domiciliary Care and Reablement Inquiry</b>	To receive an update from the 28 of September and 7 of October working group meetings.		DP
<b>Meeting date – 15<sup>th</sup> December 2010</b>			
<b>Adult Social Services- Annual Review Report (2009/10)</b>	To consider the outcome of the annual rating review undertaken by the Care Quality Commission for 2009/10	Scheduled to be presented to Executive Board December 2010.  This item may be moved to January 2011, to include additional information regarding the revised CQC assessment procedures.	PM
<b>Inquiry – Residential Care For Older People (part 3)</b>	Post Executive Board. To discuss outcomes and make further recommendations as necessary.	Continuation of inquiry from October and November	DP

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<b>Performance Management</b>	<ul style="list-style-type: none"> <li>Quarter 2 information for 2010/11 (July - Sept)</li> </ul>	All Scrutiny Boards receive performance information on a quarterly basis	PM
<b>Update – Domiciliary Care and Reablement Inquiry</b>	To receive an update from the 21 October and 10 November October working group meetings.		DP
<b>Adaptations Strategy and Quarterly Performance Information</b>	<ul style="list-style-type: none"> <li>Adaptations Strategy in accordance with Recommendation 7 of the inquiry report.</li> <li>Quarter 2 Adaptations Performance Information</li> </ul>	Lead Officers Strategy - John Lennon Performance – Helen Freeman	DP/PM
<b>Meeting date – 12<sup>th</sup> January 2011</b>			
<b>Council Planning Framework</b>	Report to be submitted to Scrutiny Board to consider the draft business plan and priority plans for the City .	Lead Officer – Heather Pincers	DP

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<b>Commissioning in Adult Social Care</b>	To consider an update report on commissioning within Adult Social Services.	6-monthly report. – Previous July 2010. Lead Officer – Dennis Holmes/ Tim O’Shea	PM
<b>Recommendation tracking for Mental Health Inquiry.</b>	To receive a performance update and consider progress made from recommendations made by ASC Board July 2010. Report to include update on MHNA and three year commissioning plan.		MSR
<b>Inquiry into Personal Budgets and Self Directed Support Recommendation Tracking</b>	To receive a performance update and consider progress made from recommendations made by ASC Board March 2010		PM MSR
<b>Meeting date – 16<sup>th</sup> February 2011</b>			
<b>Safeguarding Update</b>	To consider an update report since the implementation of performance measures to improve Adult Safeguarding.	Six monthly update since the presentation of the Annual Report .  Lead Officer – Dennis Holmes or Independent Chair	
<b>Statement IWC Action Plan Recommendation Tracking</b>	To receive a performance update and consider progress made from recommendations made by ASC Board 11 May 2010	At Exec Board July 2010	PM MSR

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<b>Meeting date – 16<sup>th</sup> March 2011</b>			
<b>Homecare Provision</b>	Performance Report on homecare provision across the city, including independent sector providers.	6 monthly update - Last update September 2010 – This may not be essential if Domiciliary Care and Reablement Service inquiry/updates ongoing or recently concluded.	PM
<b>Performance Management</b>	<ul style="list-style-type: none"> <li>• Quarter 3 information for 2010/11 (Oct - Dec)</li> <li>• Adaptations Performance Information</li> </ul>	All Scrutiny Boards receive performance information on a quarterly basis	PM
<b>Inquiry into Personal Budgets and Self Directed Support Recommendation Tracking</b>	To receive a performance update and consider progress made from recommendations made by ASC Board March 2010		PM MSR

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Item	Description	Notes	Type of item
<b>Meeting date – 13<sup>th</sup> April 2011</b>			
<b>Inquiry Reports and Statements</b>	Board to agree inquiry reports and statements.		
<b>Annual Report</b>	To agree the Board's contribution to the annual scrutiny report		
<b>Inquiry into Transitional Arrangements Recommendation Tracking</b>	To receive a performance update and consider progress made from recommendations made by ASC Board 11 May 2010		PM MSR

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<b>Working Groups</b>			
<b>Working group</b>	<b>Membership</b>	<b>Progress update</b>	<b>Dates</b>
<i>Proposals working group</i>	<i>Vacancies</i>		<i>Suggested Dates</i>
<i>Domiciliary Care and Reablement</i>	<i>Cllr Ted Hanley Cllr Valerie Kendall Cllr Judith Chapman Cllr Sharon Hamilton Cllr Brian Cleasby Joy Fisher</i>	<i>Terms of Reference to be agreed 22<sup>nd</sup> September 2010.</i>	<i>Provisional Dates 28<sup>th</sup> September 2010 (2 – 4pm) 7<sup>th</sup> October 2010 (1:30 – 3:30) 21<sup>st</sup> October 2010 (2pm – 4pm) 10<sup>th</sup> November 2010 (2pm – 4pm)</i>
<i>Visit to Residential Care Homes for Older People</i>	<i>Cllr Ted Hanley Cllr Karen Renshaw Cllr Shirley Varley Joy Fisher Cllr Sharon Hamilton</i>		<i>1<sup>st</sup> October 2010</i>

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<b>Unscheduled / Potential Items</b>		
<b>Item</b>	<b>Description</b>	<b>Notes</b>
<b>Day Centre Review</b>	Further to the special meeting in August 2009. The board may wish to consider the impact of the changes implemented and if further investigation needs to be made into this area.	Lead Officer -
<b>Mental Health Crisis Support</b>	It was stipulated in the Supporting Working Age Adults with Severe and Enduring Mental Health Problems inquiry report agreed on the 19 <sup>th</sup> of July 2010 that the area of crisis should be investigated in more detail.	Lead Officer -

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